

The Canal Fulton Library Board met in regular session on Tuesday, August 12, 2014 with Bob Richmond presiding.

**Trustees Present:** Jim Westbrooks, Jim Pryor, Michelle Studer, and Dean Crawford.

**Others in Attendance:** Director David Brown, Finance Officer, Pat Pentello, and James Deans.

**Minutes:** The minutes of July 9, 2014 were presented for approval. Jim Westbrooks moved to approve the minutes, seconded by Michelle, all yeas motion carried.

**Financial Report:** The financial reports for the period ending August 15, 2014 were presented. Dean moved to approve the financials, seconded by Jim Westbrooks, all yeas motion approved.

The Bank Reconciliation for the month of July, 2014 was presented for approval. Dean moved to approve the reconciliation, seconded by Jim Westbrooks, all yeas motion carried.

**Bills:** A list of bills in the amount of \$87,632.66 was presented for payment. Jim Westbrooks moved to pay the bills, seconded by Michelle, all yeas motion carried.

Pat discussed the 2015 Stark County Alternative Tax Budget with the board and asked for approval. Michelle moved to pass the 2015 proposed Stark County Alternative Tax Budget, seconded by Jim Westbrooks, all yeas motion carried.

**Children's Report Attached:**

**Director's Report Attached:**

The bids for the Sullivan House Siding Project started Saturday, August 2<sup>nd</sup>, in the Repository and will run once a week until August 22<sup>nd</sup>. Michael Benya brought copies of the specifications and bidding documents to the

library. The press release that Jim Pryor wrote was sent out to area newspapers on August 8<sup>th</sup>.

David discussed the ceiling in his office that continues to leak. Grant Joyce said that we can expect the ceiling under the bay window in the staff room to do the same soon, if the tin roof is not replaced. A proposal from Grant to replace the roof in these two areas for \$3,100.00 was accepted July 2<sup>nd</sup>. When contacted at the end of July, he said we would be the project after next.

David reported that the Canal Fulton Bicentennial was rained out on Sunday, August 3<sup>rd</sup>. The evening events were able to continue. The car show was rescheduled for August 10<sup>th</sup>. Other events have been rescheduled for August 16<sup>th</sup> and August 23<sup>rd</sup>.

The monthly circulation statistics report is not available yet, due to the staff drive not functioning.

David will be interviewing later this week for Christina Barkett's position as Assistant to the Inter-library Loan Department.

David is researching comp time and will report back to the board.

The strategic plan surveys started May 15<sup>th</sup> and were due back to the library July 14<sup>th</sup>. 116 surveys were turned in by that date, and a few more came in after. 100 of them included contact information, but only 45 of them were willing to be in a focus group, with 5 additional "maybes". The strategic plan surveys have been sent to Evan Struble, consultant at the State Library of Ohio.

James Deans reported that at the Clinton Apple Fest event the FOL will have a booth there on the September 21<sup>st</sup>. He also reported that the Chamber of Commerce is having a flea market on September 6<sup>th</sup>.

**Committee Reports:** Jim Pryor has had many contractors obtaining bid packages. Jim is waiting on the agreement from Grant Joyce for professional services on this project. A special meeting to August 23<sup>rd</sup> may be held for bids at 9:00 a.m.

**New Business:** Jim Pryor moved to go into executive session to discuss personnel matters and it is expected that no action will be taken, seconded by Jim Pryor, all yeas motion carried.

Jim Westbrooks moved to go back into regular session, seconded by Michelle, all yeas, motion carried.

**Unfinished Business:** None.

Jim Westbrooks moved to adjourn the meeting.

Jim Westbrooks, Secretary      Robert Richmond, President