

The Canal Fulton Library Board met in regular session on Wednesday, September 21, 2016 with Bob Richmond presiding.

Trustees Present: Jim Westbrooks, Michelle Studer, Becky Murgatroyd and Dean Crawford.

Others in Attendance: David Brown, Director, Pat Pentello, Adena Funk and Rochelle Rossi from FOL.

Adena Funk, new employee was present to meet the Board of Trustees.

Minutes: The minutes of August 10, 2016 were presented for approval. Dean moved to approve the minutes, seconded by Jim Westbrooks, all yeas motion carried.

Financial Report: The financial reports for the period ending September 21, 2016 were presented. Michelle moved to approve the financials, seconded by Becky, all yeas motion approved.

The Bank Reconciliation for the month of August, 2016 was presented for approval. Jim Westbrooks moved to approve the reconciliation, seconded by Becky, all yeas motion carried.

Bills: A list of bills in the amount of \$103,730.14 was presented for payment. Dean moved to pay the bills, seconded by Michelle, all yeas motion carried.

Pat asked for approval to pay David Brown 82.75 hours of vacation in lieu of time off. Michelle moved to approve the vacation paid out, seconded by Dean, all yeas motion carried.

Pat reported that she received approval from the Northwest Local School District for the 2017 Budget that was submitted.

Children's Report Attached

Director's Report Attached:

David reported that he is working on rebranding the library with a new logo.

David reported that he is collecting information on overdue fines and will report back in October.

David gave information on the support that the library can give regarding levies, etc. He explained that he contacted Michelle Francis, Director, Government and Legal Services at OLC. She said the board can pass a resolution of support, as that states an opinion. It can be included in the minutes. The library cannot spend tax dollars to support a levy. She does not advise putting support on the sign.

David reported that the Summit County Library Trustees Council will meet Thursday, October 20, 2016 at 7:00 p.m. at the Cuyahoga Falls Public Library to approve the 2017 PLF distribution percentages. Michelle will attend this meeting.

Frannie Buehll from Peace, Love and Little Donuts donated a sound system to the FOL.

David stated that Peter Klein has accepted the Teen & Information Assistant position in the Information Department and will start in that position October 3rd.

David submitted several sample policies to the board, complaint policy and Reasonable Policy. Bob asked the Personnel Committee to look at them and give their recommendation at the next meeting.

David presented the 2017 Closed Days Calendar to the board. Jim Westbrook moved to approve the calendar with one additional day to be added later, seconded by Michelle, all yeas motion carried.

David discussed an email from Sherie Brown, Director of Massillon Public Library inquiring about having their Book Mobile Service in Canal Fulton. David is not in favor of this.

David discussed the stats with the board and a discussion was held on ways to improve the numbers such as researching what is relevant to get patrons into library.

FOL – Rochelle reported that the campaign is going well to recruit more business members. She reported that the FOL has endorsed the Fire Levy at their last meeting. She asked when the library will address this.

Committee Reports: Jim Pryor reported that architect is working on plans and it is moving along with the design and concept plans. Maybe in a week or two it will be ready.

New Business: Bob talked about the strategic plan and asked David to give the board updates regularly on the service area and goals.

Unfinished Business: Bob presented a resolution to support the Fire Department Levy stating that the Library supports and recommends passage of the Fire Levy. Michelle moved to pass the resolution in support of the Fire Levy, seconded by Becky, all yeas motion carried.

The next meeting will be held October 12,, 2016.

Becky moved to adjourn.

Jim Westbrooks, Secretary

Robert Richmond, President