

The Canal Fulton Library Board met in regular session on Wednesday, October 12, 2016 with Bob Richmond presiding.

Trustees Present: Jim Westbrooks, Michelle Studer, Jim Pryor and Barbara Forrester.

Others in Attendance: David Brown, Director, Pat Pentello, Kayla Murphy, Tammy Knipfer and Rochelle Rossi from FOL.

Kayla Murphy and Tammy Knipfer, new employees, were present to introduce themselves to the library board.

Minutes: The minutes of September 21, 2016 were presented for approval. Jim Westbrooks moved to approve the minutes, seconded by Jim Pryor, all yeas motion carried.

Financial Report: The financial reports for the period ending October 12, 2016 were presented. Michelle moved to approve the financials, seconded by Jim Pryor, all yeas motion approved.

The Bank Reconciliation for the month of September, 2016 was presented for approval. Barbara moved to approve the reconciliation, seconded by Michelle, all yeas motion carried.

Bills: A list of bills in the amount of \$57,723.94 was presented for payment. Jim Westbrooks moved to pay the bills, seconded by Michelle, all yeas motion carried.

Pat asked for approval to transfer \$240.00 from Other Other 1000.100.590.0000 to 1000.100.362.0000 Water and Sewage. Jim Westbrooks moved to approve the transfer, seconded by Jim Pryor, all yeas motion carried.

Pat asked for approval from the board to be paid 40 hours of vacation. Michelle moved to approve the payout of 40 hours of vacation, seconded by Jim Pryor, all yeas motion carried.

Pat presented the resolution Accepting the Rates from the Stark County Budget Commission totaling \$534,780.00 for 2017 to be approved. Michelled moved to accept the rates, seconded by Jim Pryor, all yeas motion carried.

Pat discussed with the board the 2017 appropriations.

Children's Report Attached

Director's Report Attached:

David included the Strategic Plan update to the board.

David reported that the Health insurance from The Health Plan has increased 23.1%, with an annual premium of \$105,321.48. He distributed the plan to the board and asked for approval to continue with The Health Plan as our provider. David explained the increase was due to the library being a small group and the demographics of 5 people went into an older age bracket. Jim Westbrooks moved to approve the new health insurance contract with The Health Plan, with a 23.1% increase, seconded by Barbara, all yeas motion carried.

David discussed fines with the board and distributed a spreadsheet showing various libraries and their current fines and comments from staff on ours. Bob asked David for a recommendation. David recommended increasing the Card Blocked fee to \$25.00 and all overdue fines to .10 with exception of equipment leaving them as they are. Barbara moved to accept David's recommendation to increase the Card Blocked Fee to \$25.00 and all other fines to .10, except equipment. Barb moved to amend the motion to add an effective date for the increases to January 1, 2017, seconded by Jim Westbrooks, all yeas motion carried.

FOL – Rochelle stated that the FOL will not be having a staff dinner in December. David thought maybe a staff recognition program with a State of the Library would be nice. Rochelle stated that there are 113 members now. She is also working on the Annual Veterans Program in November and also Christmas on the Canal on December 3rd.

Committee Reports: Jim Pryor reported that he has been talking with the architect but has not seen anything yet. Jim will speak with Mr. Benja and give him a deadline and report back next month.

New Business: None

Unfinished Business: The board will look at copy costs.

The next meeting will be held November 9, 2016.

Jim Pryor moved to adjourn.

Jim Westbrook, Secretary

Robert Richmond, President